

PREWORK

WORKSHOP PREMISES

2 Cor 1:20 – For no matter how many promises God has made, they are “Yes” in Christ. And so through him the “Amen” is spoken by us to the glory of God. (JB Phillips)

1 Cor. 3:9 – We are God’s fellow workers; you are God’s field, God’s building. (NAS)

EACH PARTICIPANT should ask the Lord to speak to them about the following questions:

- God, what are You doing that we may join You in?
- What are we not doing that we need to do?
- What are we doing that we need to stop doing?
- What part can I play in fulfilling the roles we’ll arrive at through this process?

Assign an internal Scribe

- **FUNCTION:** Someone from your group who will take charge of notes generated during and after the workshop.

How many will commit to be here with me to the end of the workshop?

WORKSHOP PROCESS

I. INTRODUCTIONS

- Leader, Team members & Facilitator
- AGENDA – How we will INVEST our time....

II. PAST EXPERIENCES

- What forces, decisions, or choices brought you to this point?

III. CURRENT REALITIES:SWOT ANALYSIS

- Strengths, Weaknesses, Opportunities, Threats to the success of this organization.

IV. SCAN OF THE FUTURE, TRENDS – PATTERNS – EVENTS

- What forces are currently impacting or have significant implications for the future of this organization?

V. VISION

- If none exists
 - Walk through Visioning process
- If there is an updated vision
 - Affirm its validity, buy-in, and alignment with group
- Result: Written Vision Themes in rough draft format

VI. MISSION

- A statement answering the question: “Why are we here?”
 - If none established – walk through mission creation process
- If there is one that the group can commit to – gain alignment/commitment from all
- Result: Written Mission Statement in rough draft format

VII. VALUES

- A set of strong, commonly held and supported beliefs that drive individual behavior towards fulfilling its mission. Collectively, these values describe who we are, the culture and character of the organization (as demonstrated by our behavior and practices).
 - If none established – walk through Values creation process
- If there are Values that the group commits to – update as needed, and gain alignment/commitment from all
- Result: Written Values statements in rough draft format

VIII. Major Gaps: Use Vision and Current Reality (SWOT) charts to help identify Strategies and Goals

- “The big difference between Vision and Current Reality is....”
- Result: 3-5 Main issues that you will move forward on over the next 24-36 months (Suggested quantity of goals varies based on number of years’ focus – more time, add more goals.)

IX. Gaps to GOALS

- Create a statement describing what they want to achieve for each of the 4-5 strategic goals
- Suggested format....
 - Intent/Outcomes
 - Commitment necessary to start implementation
 - Target Dates (when you want to have some measurable progress)
 - Description of what would be the measure telling you that you had fulfilled your goal

X. Tactical Action Plan (for each goal)

- Who?
- What?
- When?
- How?

XI. Immediate Next Steps – Implementation – Tracking – Reviews

XII. CLOSEOUT